



Skills for Education and Employment Fact Sheet



The Skills for Education and Employment

The Skills for Education and Employment program provides language, literacy and numeracy training to eligible job seekers, with the expectation that such improvements will enable them to participate more effectively in training or in the labour force.

Delivery of the program occurs across the whole of Australia, from metropolitan and regional areas, right through to remote communities. It can also:

- be undertaken on a part-time or full time basis
- be delivered face-to-face and/or by distance
- provide initial, basic and advanced accredited English language, literacy and numeracy training
- be contextualised and involve work experience
- involve a flexible method of delivery that is more tailored to remote areas.

Eligible job seekers are referred to the program through Referring Agencies, including the Department of Human Services, *jobactive*, Disability Employment Services, the Community Development Program, Transition to Work, and ParentsNext providers.

Target Groups

The program caters for job seekers who are experiencing significant disadvantage in the labour market due to low levels of language, literacy and/or numeracy.

These include:

- Aboriginal and Torres Strait Islanders
- youth
- people with disabilities
- mature aged people
- job seekers from culturally and linguistically diverse backgrounds.

Eligibility

To be eligible for a referral to the Skills for Education and Employment program job seekers must:

- be of working age (15 years and above)
- be registered as a job seeker with Department of Human Services and looking for full time work
- not be a full time student
- satisfy income support or visa requirements
- be deemed suitable for the program with a capacity to benefit.



Participation

Registered training organisations deliver the Skills for Education and Employment program, offering eligible job seekers up to 650 hours of free, accredited training.

Participation in 20-25 hours per week is full-time training, and part time is 10-19 hours per week.

Work experience is also available through some providers to help improve the job seekers' employability skills and knowledge.

Participation in the Skills for Education and Employment program is an approved activity that contributes towards job seekers Mutual Obligation Requirements.

Training Available

The Skills for Education and Employment program provides initial, basic and advanced accredited English language training, literacy and numeracy training. Each job seeker has an individual training plan that outlines the tailored training they will receive to meet his or her needs, and forms the basis for recording their progression through training.

The program is inherently flexible and training providers are encouraged to adapt training to the particular job seeker's needs and interests, and the employment opportunities in each location.

Benefits for job seekers

There are many potential benefits for job seekers participating in training through the Skills for Education and Employment program. Some of these benefits are,

- Overall improvement in language, literacy and numeracy
- Improved confidence and ability to engage in the community
- Increased confidence to undertake further study
- Improved vocational skills for further study or employment
- New pathways to employment
- Access to more stable, appropriate, long-term employment

Examples of vocational skills and qualifications offered by SEE providers include:

- Building and Construction
- Information Digital, Media & Technology
 - Introduction to Trades
- Skills for Vocational Pathways
 - Community Services
 - Horticulture

For Further Information

- Call 132 850 from anywhere in Australia
- TTY enquiries phone 1800 810 586 (a free service for people with hearing or speech impairments)
- Visit the SEE website at <http://www.education.gov.au/skills-education-and-employment>